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## **Pre-Installation Training Protocol**

***(General Contractor or Uncertified Installer is furnishing the material)***

The following are the responsibilities of Manufacturer:

1. Email architectural plans related to scope of work, shop drawings, shop tickets and setting drawings to General Contractor or Uncertified Installer (Purchaser).
2. Identify accurate shipping date & delivery date with General Contractor or Uncertified Installer (Purchaser).
3. Coordinate delivery and receiving with General Contractor or Uncertified Installer (Purchaser). General Contractor or Uncertified Installer (Purchaser) is responsible for counting and reporting damaged material.
4. Prior to training, communicate with General Contractor or Uncertified Installer (Purchaser) to determine when building is ready. This also includes having proper access to demonstrate lightweight stone installation. Access system needs to be set up and ready upon arrival of trainer.
5. General Contractor is responsible for verifying all measurements.
6. Give trainer at least a 3 week notice prior to schedule training date.
7. Send all information to trainer at least 1 week prior to training. (refer to #1)